SECTION A – General Information

1. Name of Qualified Donee Organization:

*(Must be qualified done under the Income Tax Act)*

1. Name of Lead Organization:

*(If different from above)*

1. Project Title:
2. Grant ID#:
3. Project Manager/Grant Contact

Name:       Title:

Telephone #:       E-mail:

1. Report covers period from       to
2. Total grant amount awarded by Vancouver Foundation: $

SECTION B – Your Project

1. **What did you do and who was involved?**
	* Were young people involved? The general public? Who were your partners?

1. **What did you learn?**
	* Is there anything you learned that you would like other Fostering Change grantees or others in the sector to know?

1. **What did you struggle with?**
	* If you did this project again, what might you do differently? What did you wish you knew or had before starting this project?

1. **What is possible in the future now that this project has happened?**
	* Is there a product from your work that you would like to share with others? This could be artwork, a meeting harvest, documents produced etc.

SECTION C – Financial Summary

(Financial Report Template is available for download from our website)

1. **BUDGET**

**Please use the financial report template to provde an updated financial summary of your project.**

* + On the attached spreadsheet, please ensure that you have itemized how the Vancouver Foundation funds have been allocated.
	+ If there have been any significant changes to your budget, please explain.