

Recovery and Resiliency Fund - Application Questions

Here are the steps to complete to begin, save, and submit an application.

UPDATE - JULY 27: The application questions have been updated to clarify that applicants must be incorporated or registered by September 30, 2022 and that the "annual operating budget" eligibility criteria will look at actual annual expenses in 2022 and 2021, and budgeted expenses for 2022.

Step 1: confirm your eligibility

As the Author of this funding request, I confirm that:

1. I have read the Recovery and Resiliency Fund Program Guidelines and believe that both the applicant organization and this funding request are eligible for Vancouver Foundation funding.
2. I am authorized by the governing body of the applicant organization to submit this funding request on its behalf.
3. The applicant organization can demonstrate how it's been negatively impacted by the COVID-19 pandemic.
4. The applicant organization needs funding to build its recovery and resiliency.
5. The applicant organization has been operating in BC since January 1, 2020 and have (or will have) society incorporation or charitable registration by September 30, 2022.
6. The applicant organization's primary purpose aligns with Vancouver Foundation's charitable objects, and the application organization operates for community benefit.

Step 2: identify the applicant organization

The application form will ask you to apply as a registered charity or as or as one of three non-profit society types, and you will be given the opportunity to look up the organization to see if it's already in the system or to create a new organization record if it's not.

If your organization is a registered charity, then please use that category.

If your organization is a non-profit society, then you will be asked an additional question:

Is the selected Non-Profit Society also registered as a Member-Funded Society?

Answer Yes/No/Maybe

Member-funded societies exist primarily for the benefit of their members and have the following statement in their constitution: "This society is a member-funded society. It is funded primarily by its members to carry on activities for the benefit of its members. On its liquidation or dissolution, this society may distribute its money and other property to its members."

For more information about the types of non-profit organizations in BC:

<https://www2.gov.bc.ca/gov/content/employment-business/business/not-for-profit-organizations>

Step 3: complete the application form

3a) Applicant Organization:

- **Organization Information.** Select Yes/No to confirm the accuracy of the address and social media URLs that we have on file for your organization. If you select No, then a text box will appear for you to enter the correct information.
- **Primary Contact.** A drop-down list will show the people associated with the organization. Select a person from the list or use the Add New Contact button to create a new entry.
- **Executive Director/President/CEO.** The system will populate this section with the name and contact information of the person that is currently listed in the organization record as being in one of these roles. Select Yes/No to confirm the accuracy of this information. If you select No, then a text box will appear for you to enter the correct information.
- **Signatory.** You will be asked to confirm whether the person listed as the Executive Director/President/CEO will also be the person who signs the grant agreement if an award is made. If you select No, then a text box will appear for you to enter the correct information.

3b) Base Amount Request:

- **Economic Development Regions.** Indicate which region(s) your organization operates within. Check all that apply.
- **Budgets.**
 - Were your actual annual expenses in 2020 less than \$1 million as recorded on your organization's Statement of Operations (i.e., Income Statement)? Answer Yes or No.
 - Were your actual annual expenses in 2021 less than \$1 million as recorded on your organization's Statement of Operations (i.e., Income Statement)? Answer Yes or No.
 - Are your budgeted annual expenses in 2022 less than \$1 million? Answer Yes or No.

3c) Top-Up Amount Request:

- **Equity Matrix.**
 - For each of the attributes listed (Leadership, Values & Practices, Program and Team, Accountability to Community), select the statement that best describes your organization's current alignment.
 - After you make your selections, you will be assigned a category (Benefitting, Informed, Partnerships, Led) to your application that will determine which funding pool your application will be included in. (*Refer to Appendix 1 for more information about the attributes and categories in the Equity Matrix.*)

3d) Recovery and Resiliency Plan:

- **Recovery and Resiliency Plan.** Select the statement that best describes your current plans to build your organization's recovery from the COVID pandemic and its ongoing resiliency to contribute to BC's economy:
 - a) We have a fully formed recovery and resiliency plan
 - b) We have begun to develop a recovery and resiliency plan
 - c) We have a vision of how to build our recovery and resiliency
 - d) We need funding before we can think about our recovery and resiliency

Final Step: review the Terms and Conditions and then submit the application

I agree to the following terms and conditions:

- I acknowledge that this funding will be prioritised to organizations that have been disproportionately impacted by the COVID-19 pandemic
- I consent to be contacted for the purposes of validating the information provided
- I agree to upload any required documents if the organization is selected for an award
- I consent to be contacted to provide my feedback about this funding